

Water/Wastewater Systems Operator

Job Number: J0625-0824

Job Title: Water/Wastewater Systems Operator

Department: Water Wastewater System Operations

Is this position unionized? Yes

Job Type: Permanent Full Time

City, Province: Kingston, Ontario

Job Category: Operations

Open Positions: 2

Posting Date: June 27, 2025

Closing Date: July 13, 2025

Salary: \$30.33 - \$42.62/Hour

As Ontario's only multi-utility provider, we offer a comprehensive range of services, including water, wastewater, natural gas, electricity, and telecommunications - all under one roof. This integrated approach empowers us to deliver innovative solutions, exceptional customer service, and operational efficiencies that set us apart in the industry.

With over 150 years of commitment to the Kingston community, we work every day to provide the safe, reliable utility services our customers rely on. Our efforts go beyond keeping the lights on and the water flowing. We're driving progress through projects that create lasting, positive change. At the heart of everything we do is our vision to advance our unique utility model to benefit our customers and build better communities.

At Utilities Kingston, we believe that strong communities are built by strong teams. By joining us, you'll be part of a collaborative and dynamic environment where your skills and ideas will contribute to enhancing safety, driving reliability, and building a resilient future for our community.

Primary Duties

Position Summary:

The Water/Wastewater Systems Operator will operate and maintain the water distribution and wastewater collection systems in compliance with all applicable regulations,

guidelines and standard industry practices. They will carry out maintenance and inspection activities on these systems to ensure the delivery of safe drinking water to customers, the proper collection and conveyance of sewage to treatment facilities and the system's readiness for fire protection.

Key Responsibilities:

- Act as an Operator in Charge (OIC) as required (Class 3 & 4) and consistent with Ontario Regulation 128/04.
- Ensure equipment is properly monitored and maintained and make operational adjustments as required.
- Identify any environmental hazards after weather events through outfall and shoreline surveys.
- Complete all operational and maintenance activities consistent with applicable laws, regulations, rules, standards and company policies and procedures.
- Ensure third parties have correctly installed and meet regulatory guidelines of piping, valves and meter installation.
- Complete all required documentation consistent with legislative, regulatory, DWQMS requirements and company policies.
- Develop, implement and document traffic control plans to support maintenance activities consistent with OTM Book 7 requirements.
- Evaluate damage and conduct emergency repair of water/wastewater systems due to accidents, malfunctions and weather-related events.
- Review new and amended legislation and assist with the development and implementation of changes to internal policies and procedures to maintain compliance.
- Comply with all health and safety requirements, maintain a safe work environment, report hazards and promote a culture of safety in the workplace.

Education, Certification and Other Qualifications Required

Knowledge, Skills & Abilities:

- Advanced proficiency navigating ARC GIS
- Intermediate knowledge of various Water/Wastewater Regulations, Acts and Standards Work Protection Code and the Drinking Water QMS
- Intermediate proficiency with locator equipment (CCTV & sonar, water service/main correlator)
- Ability to operate various heavy equipment including 0-8 ton crane, backhoe, excavator, tandem dump truck, forklift etc.
- Intermediate proficiency with various hand and power tools
- Intermediate ability to read blueprints, drawings and GIS maps

- Intermediate customer service skills
- Intermediate knowledge of Occupational Health and Safety requirements as it relates to individual, organizational and operational requirements
- Basic MS365 skills

Qualifications:

- Experience in water distribution, sanitary collection and storm system utility construction and maintenance planning or Operator in Training (OIT) certification
- Class DZ drivers' license

Special Working Conditions/Conditions of Employment

- The successful candidate will be required to provide a criminal record satisfactory to Utilities Kingston at their own expense.
- A satisfactory MTO Driver's Check will also be conducted as a condition of employment.
- Obtaining and maintaining a valid DZ driver's license.
- Obtaining and maintaining Class 1 licenses in Water Distribution and Wastewater Collection within 18 months of hire.
- Rotational on-call and the ability to work overtime as required.
- Rotational shift work schedule required.

Your resume and/or cover letter must clearly demonstrate how you meet the requirements of the position.

Appropriate accommodations will be provided as required by the Accessibility for Ontarians with Disabilities Act (AODA) upon request.

Utilities Kingston is committed to employment equity and we encourage applications from all designated group members. Our goal is a diverse, inclusive workforce that reflects the Kingston community.

Utilities Kingston thanks all candidate that apply, however, only those selected for further consideration will be contacted.

Are you interested in this job? Please visit: <https://utilitieskingston.com/Corporate/Careers>